Minutes of Meeting

iSMARTi General Meeting at TRB 2015

Date/Time   Tuesday, January 13, 2015, 7:00pm - 9:00pm

Function Name   iSMARTi Annual Meeting

Hotel/Room   Salon 16, Marriott Marquis, Washington, D.C.

Attendance:

1. Fwa, T. F. (President) -- ceefwatf@nus.edu.sg
2. Chang, Carlos -- cchangalbitres2@utep.edu
3. Waheed Uddin -- cvuddin@gmail.com
4. Rita Moura Fortes -- rmfortes@terra.com.br
5. Ong Raymond – ceeongr@nus.edu.sg
6. Nikolaides Athanassios – anik@civil.auth.gr
7. Hosin David Lee -- hlee@engineering.uiowa.edu
8. Christiane Raab -- Christiane.Raab@empa.ch

1. Welcome by Chairman and Introduction

Chairman called the meeting to order at 7.10 pm. He welcomed all to the annual meeting. He highlighted that the society would be moving into a new phase of operation after the motion of changing the constitution to remove membership fees was passed in 2014, and that the year of 2015 would be an election year as the current term of his presidency will end this year. Since three of the members present indicated that they would have to leave at 8.00 pm for another function, the meeting agreed to cover this important item (i.e item 5 on the agenda) first, instead of following the original sequence of the agenda items.

2. Initiation of election Process for the Next President

Chairman indicated that main office bearers of the society are: the President, the Executive Vice-President, and the International Delegates (Vice-Presidents). Election will only be held for the position of President. The Executive Vice-President shall be appointed by the President in consultation and with the approval of the Board of governors. The International Delegates (Vice-Presidents) will be nominated by the Executive Vice-President in consultation with the President and the Board of Examiners. All the above will take place within one year before the expiry of the term of office of the President.

According to the Constitution, the Executive vice-President shall initiate the President voting process in two phases: (i) the establishment of a list of candidates for President, and (ii) the voting itself. In phase (i), the Executive Vice-President, in consultation with the Board of Governors, shall identify one President-nominate from the Board of Governors and inform all society members. At this point, Society members may also propose other nominees.

There was a lengthy discussion at the meeting that at phase (i). Waheed said that although the Executive Vice-President had been the defacto nominee by the Board of Governors, there could be more than one nominees from the members of the Board of Governors. The Constitution does not address this situation. The meeting decided that under this situation, it should be decided by voting of the Board of Governors, and the candidate with the highest votes would be the President-nominee of the Board of Governors.

Chairman would inform the Executive Vice-President to initiate process to determine the President-nominee from the Board of Governors.

Chairman reported to the meeting that from the official records he received from Virginia of the Secretariat before she left to take up another employment, the members of the Board of Governors consist of the following:

(1)   Waheed Uddin (Founder)
(2)   Alan Woodside (Founder)
(3)   Paulo Pereira (Founder; Immediate Past President)
(4)   Joao Merighi (Founder; VP South & Central America/Caribbean)
(5)   Tien Fang Fwa (President)
(6)   Filippo Practico (Executive Vice-President)
(7)   Tom Papagiannakis (VP North America)
(8)   Wynand Steyn (VP Africa)
(9)   Arun Kumar (VP Australia & New Zealand)
(10) Yoshitaka Hachiya (VP Asia-Far East Countries)
(11) Low Boon Hwee (VP Asia-south & Southeast)
(12) Murat Ergun (VP Middle East)
(13) Massimo Losa (VP Europe)
(14) Mostafa Joharifard (Member BoG)
(15) Luis Picado Santos (Member BoG)
(16) Frank B. Holt (Member BoG)

Waheed noted that quite a number of the members in the list have not been active and expressed his discomfort having them involved in the decision making process of the selection of the President-nominee. The meeting felt that the process stated in the Constitution must be followed and all names in the list would have to be consulted in the process. All in the list would also participate in the voting should there be more than one candidate for the selection of the President-nominee by the board of governors.

The President would work with the Executive Vice-President to do the necessary to propose to the Board of Governors a timetable for the entire election process.

3.   **Host for 9th MAIREPAV Conference in 2020**

At this point of the meeting, Christiane arrived and raised the question of the proposal by EMPA to host the 9th MAIREPAV Conference in Zurich in 2020. She mentioned that EMPA's intention to host MAIREPAV 2020 was made known to iSMARTi at the 7th MAIREPAV Conference in 2012 at Auckland, and an formal proposal was submitted to the 2014 iSMARTi General Meeting at TRB.

Chairman mentioned none of the actions described by Chriatiane were recorded in the official iSMARTi meeting minutes. Members at the meeting also did not recall any presentation made at previous meetings on EMPA's proposal. Chairman agreed to investigate this matter by contacting the Executive Vice-President (Filippo Practico) and the past President Paulo Pereira.

> (Afternote: After several communications the President had with Paulo and Filippo on the matter of MAIREPAV-9 Conference in 2020, the designated host Paulo has kindly offered to let the MAIREPAV Board reconsider the hosting city for the 2020 MAIREPAV-9. Chrsitiane has been informed of the decision, and she agreed to make a formal offer in person to host the MAIREPAV-9 Conference at the iSMARTi Board meeting to be held at the TRB Annual Meeting in January 2016, and if awarded to host the 2020 MAIREPAV-9 Conference, she will attend the MAIREPAV-8 Conference to be held in Singapore on 27-29 July 2016, and present a short announcement and presentation of the MAIREPAV-9 Conference.)

4. Confirmation of Last Minutes of Meeting

The meeting proceeded with the remaining items on the agenda. There were no amendments to the minutes of the meeting held in Pisa, Italy on 23 april 2014 during the 3rd ICTI Conference. The only matter arising from the last meeting, voting on the proposed amendments to the Constitution to remove membership fees was discussed under the next items on the agenda.

5. Matters Arising from Last Minutes of Meeting – Voting on Amendments to Constitution to Remove Memebrsghip Fees

Chairman reported that after the wordings of the proposed amendments to the Constitution were confirmed at the iSMARTi Meeting held in Pisa on 23 April 2014, an email was sent to all members on 26 May 2014 for voting by email on the proposed amendments to the iSMARTi Statute and Bylaws. Members wer asked to cast their votes by email to the President and copied to the Executive Vice-President, indicating their choice of one of the following:

- (A) I support the proposed amendments in totality
- (B) I reject the proposed amendments
- (C) I support the proposed amendments except for the amendments to Clauses ……………

Chariman announced that by the voting deadline of 9 Jun 2014, a total of 16 memebrs sent in their votes. All 16 votes were for choice (A). Chairman declared that the proposed amendments to the Constitution were passed.

Chairman mentioned that several members have higlhighted to him other minor inconsistent clauses in the Bylaws needed to be amended after the above proposed amendments have been passed. He would raise this matter at the next iSMARTi meeting to be held in January 2016 at TRB.

6. Future iSMARTi Activities

The meeting discussed the following future events for iSMARTi:

- MAIREPAV-8 2016 - Singapore (Chair: T. F. Fwa). Fwa distributed the First Announcement and Call for Abstracts at the meeting. He reported that 500 copies of the announcements had been distributed at TRB. The event will be held from 27 to 29 July 2016. The website of the conference is http://www.mairepav8.org/.

- ICTI-4 - 2018 – South Africa (Chair: Wynand Stein).
- MAIREPAV-9 - 2020 – This item was discussed under item 3 of this meeting.
- ICTI-5 - 2022 Carlos Chang confirmed the intention of Peru to host the 2022 ICTI-5. The meeting requested for a formal presentation at the 2016 TRB iSMARTI meeting, and the final decision of the host for 2022 ICTI-5 will be made at the 2016 TRB Annual Meeting.
  (Afternote: Carlos subsequently emailed a copy of the letter of intention to Chariman. See document attached.)

There being no other matters, the meeting was adjourned at 8.45 pm.

The next meeting will be held in Washington DC during the 2016 TRB Annual Meeting.