



iSMARTi General Meeting

TRB 2012, Washington , D. C., USA
 Cabinet Room, Omni Shoreham Hotel
 24th January 2012, 7.30 pm

Present: T. F. Fwa (Executive Vice-President, chair of meeting), Waheed Uddin, Ghim Ping Ong, Tom Pappagianakis, Wynand Steyn, Douglas Wilson, Theiens Henning, Kanok Boriboonsomsin, Frank Holt, Sushant Upadhyaya, Yoshi Hachiya, Basil Psarianos.

Absent with apologies: Filippo Praticò, Ezio Santagata, Jan Celko

Item	Action
<p>1. Welcome by Chairman Chairman called the meeting at 7.40 pm and welcomed all to the meeting.</p>	
<p>2. Review of 2011 Chairman gave a brief account of the main activities in the year 2011. A major change made was the re-scheduling of the two conference series organized by iSMARTi, namely the MAIREPAV and the ICTI conferences. Each of the two conferences will now be held on a 4-year cycle, held alternately in the even years. Another change was to have chairs of technical committees to be more actively involved in the technical program of the conferences. A major on-going activity was the preparation for the election of a new Board of Governors and Executive Committee to hold office from 2012 to 2015.</p> <p>The meeting noted that the election of the new Board of Governors and Executive Committee is overdue. The meeting decided that the Secretariat should issue the call for nominations by the the first week of February 2012, with the nominations to be closed by end February 2012. The election will be conducted electronically by the end of March 2012, and the new Board of Governors and Executive Committee will take office in April 2012. The current President Professor Paulo Pereira will chair the nomination committee.</p> <p>Members felt that iSMARTi must step up its activities to engage and interact with members. The meeting suggested that a task force committee be set up to work out strategies to revitalize iSMARTi. This matter will be taken up by the new Board of Governors.</p>	<p>iSMARTi Secretariat; Prof. Pereira</p> <p>New BOG</p>
<p>3. iSMARTi Reports On behalf of the Honorary Treasurer, Chairman read out the Financial Statement prepared for the meeting. This report is attached as Appendix A to this minutes.</p> <p>The meeting thanks the University of Minho and Prof. Pereira's office for the excellent administrative support given to iSMARTi.</p>	

<p>Several members requested that receipts of membership fees be issued promptly. Two members reported that they have not received receipts despite repeated requests. Chairman will remind the Secretariat to look into this matter.</p>	<p>Secretariat</p>
<p>4. Standing Committees No reports were received for the meeting. Chairmen appealed to all chairs of standing committees to play an active role in supporting iSMARTi organized conferences (MAIREPAV and ICTI). They were encouraged to solicit for papers for technical sessions in areas related to the topics of their committees. They are also asked to assist in reviewing of abstracts and full papers. The meeting agreed that it is necessary to monitor the degree of support provided by iSMARTi committee chairs to MAIREPAV and ICTI conferences.</p>	<p>All to note</p>
<p>5. iSMARTi Sponsored events 5.1. Mairepav7 – 2012, New Zealand Douglas made a progress report of the Mairepav7. The conference will be held at the University of Auckland from 28 to 30 July 2012. A total of 149 abstracts were received from 28 countries. Full papers are due in March 2012. Paper reviews are targeted to be completed by end of April 2012, and the revised paper are due by July 5, 2012. Three keynote speakers have been identified. They are Prof Andre Molenaar (DELFT), Prof Susan Tighe (Waterloo – CANADA), and Dr David Hutchison (Downer – New Zealand). Up to 4 parallel sessions are being planned. Each presentation will be allotted 20 minutes. Besides parallel technical sessions, there will be panel forums and poster sessions.</p> <p>5.2. Future Events ICTI-3 – 2014 - Pisa, Italy (Massimo Losa) MAIREPAV8 – 2016, Singapore (Chair: T. F. Fwa) ICTI-4 – 2018, South Africa (Chair: Wynand Stein) MAIREPAV-9 – 2020 – Portugal (Chair: Paulo Pereira)</p>	
<p>8. Adjourn As there are no other matters, the meeting adjourned at 9.20 pm.</p>	